

**MINUTES OF THE OPEN SESSION OF THE
COUNCIL OF THE FACULTY OF ENGINEERING & COMPUTER SCIENCE**

Held on Friday, February 6, 2009 at 2:00 p.m. in Room EV 2.309

09-02

Present:

R. Drew (Chair), O. Ahmad, A. Alecsandru, S.T. Alkass, S. Bergler, N. Bouguila, T. Bui, H. Cooper, M. Debbabi, T. Fancott, A. Fagnoli, H. Gore, V.S. Hoa, W. E. Lynch, M. Medraj, C. Mulligan, L. Narayanan, M. Nokken, R. Paknys, M. Paraschivoiu, P. Pillay, M. Pugh, L. Quesnel, T. Radhakrishnan, Y. Shayan, L. Wang, A. Youssef, M. Zaheeruddin, W.P. Zhu, R.G. Zmeureanu, N. Masi (secretary)

Guest:

K. Sheahan

Observers:

G. Beasley, S. Belanger, L. Zack

Regrets:

A.Akgunduz, A. Ben Hamza, A. Brovkin, H. Chuttani, S. Cole, J.M. Edwards, D. Graham, D. Garciafigueroa, F. Iqbal, S. Mudur, T. Music, A. Qasem, J. Rilling, K. Schmitt, N. Shiri, E.S. Taktehouladi, C.W. Trueman, J. Woodsworth

1. Adoption of the Revised Agenda

Motion:
2009-02-01

That the agenda items be amended to reflect the following order:
#5. Undergraduate Slot Course in ECE (ECFC 2009-02-01)
#6. Proposed Revision to the Election of the Chairs for the Undergraduate and Graduate Studies Committees
#7. University Strategic Plan (January 2009) (ECFC 2009-02-02)
(*M. Pugh, W.E. Lynch*)

Vote: Carried unanimously

2. Adoption of Minutes

Motion:
2009-02-02

That the Minutes of Meeting 2009-01 (January 9, 2009) be adopted as submitted with correction to the agenda item #5 to read Graduate Curriculum Slot Course Proposals for the 2009-10 Academic Year, Department of Building, Civil and Environmental Engineering (Doc. ECFC 2009-01-02) (*M.Pugh, M. Debbabi*)

Vote: Carried unanimously

3.

Chair's Remarks

The Chair informed the Council of the Faculty's Teaching Excellence Awards which is a competition to recognize outstanding teaching excellence, sustained commitment to the improvement in teaching and creativity in the development of teaching materials and approach. The awards are open to both full-time and part-time faculty members who must be supported by three nominators at least one by a student. The deadline for submissions is Monday, March 2, 2009.

The Chair also informed the Council that the Office of the Registrar is soliciting nominations for the Spring 2009 Convocation for the following non-academic medals and awards: The Concordia Medal, The Malone Medal, The O'Brien Medal, The Stanley G. French Medal, and The First Graduating Class Award. The deadline for nominations is March 31, 2009. The Chair encouraged professors to nominate their students.

The Chair extended his congratulations to the ECA team for their outstanding performance at the Quebec Engineering Competition games winning first place in the software engineering category and second place both in mechanical engineering and in the debates.

4.

Presentation by Katie Sheahan, Director of Recreation and Athletics

Dean Drew welcomed the Director of Recreation and Athletics.

Katie Sheahan thanked Council for the invitation and indicated that she is both Director of Recreation and Athletics and of Counseling and Development.

She communicated to the council members the many services offered to students by Concordia's Counseling and Development such as new student programs, counseling and psychological services, student learning services and career and placement services. These services provide support in both French and English and are entirely funded by undergraduate and graduate student fees.

Concern was expressed about making students aware of these various services and Ms. Sheahan related that booklets are distributed to them but and that more information is available on websites and through workshops. A website link on workshops open to graduate students will be forwarded to all faculty members.

Katie Sheahan concluded to say she would be available for any assistance.

5. Undergraduate Slot Course in Electrical and Computer Engineering (ECFC 2009-02-02)

Dr. Narayanan presented Document ECFC 2009-02-02 Undergraduate Slot Course in Electrical and Computer Engineering, for approval.

**Motion:
2009-02-03**

That Document ECFC 2009-02-02 Undergraduate Slot Course in Electrical and Computer Engineering, be approved.
(L. Narayanan, R.G. Zmeureanu)

Vote : Carried unanimously

6. Proposed Revision to the Election of Chairs for the Undergraduate and Graduate Studies Committee

Dr. Lynch proposed a change for non-election of the Undergraduate and Graduate Studies Committee Chair as "Dean or designate". His role as Chair of the Undergraduate Studies Committee for five and a half years and in his capacity as Associate Dean, Undergraduate Studies, together have proven to work out very well.

It was expressed that other Faculties have "Dean or designate" for the same two committees.

**Motion:
2009-02-04**

That the proposed revision to the election of Chair of the Undergraduate Studies Committee to "Dean or designate" effective immediately, be approved. *(W.Lynch, M. Pugh)*

Vote: Carried unanimously

Dr. Lynch also proposed a change for non-election of the Graduate Studies Committee Chair as "Dean or designate".

Dr. Sebak's term as Chair will be ending in May 2009.

**Motion:
2009-02-05**

That the proposed revision to the election of Chair of the Graduate Studies Committee to "Dean or designate" effective as soon as the chairmanship be vacant, be approved.
(W.Lynch, M. Medraj)

Vote: Carried unanimously

7. University Strategic Plan (January 2009) (ECFC 2009-02-01)

Dean Drew presented the University Strategic Plan document ECFC 2009-02-01 which already had been forwarded to the Department Chairs and faculty members. Suggestions and/or general comments were welcomed by the Chair.

The main concern focused on the implementation of the strategic plan.

8. Ratification of Faculty representatives elected on Senate

Motion: That the election of Dr. S. Mudur and Dr. C. Lam as additional
2009-02-06 representatives to serve on Senate, be ratified by Council.
(T. Fancott, R. Paknys)

Vote: Carried unanimously

9. Ratification of Faculty representatives elected on the Advisory Search Committee for Chair, Department of Electrical and Computer Engineering

Motion: That the election of Drs. M. Pugh, O. Ahmad, P. Pillay, S. Tahar, A.
2009-02-07 Ben Hamza, Mr. H. Chuttani, and Mr. K. Tarmissi as
representatives on the Advisory Search Committee for Chair,
Department of Electrical and Computer Engineering, be ratified by
Council.
(M. Medraj, C. Mulligan)

Vote: Carried unanimously

10. Other Business

In reply to the progress on our enrolment during this academic year, Dean Drew conveyed to the council that there had been a slight decrease in undergraduate enrolments in recent years and because of the recent downturn of the economy, there may be an increase in masters and even a slight rise in PhD students over the coming year.

11. Adjournment

The meeting was adjourned at 3:20 p.m. *(R.G. Zmeureanu, M. Medraj)*